

## Equalities Screening Record Form

Date of Screening: Please add	Directorate: Adult Social Care, Health & Housing	Section: Benefit Service													
1. Activity to be assessed	Crisis Grant and Home Emergency Grant Scheme														
2. What is the activity?	Policy/strategy <input type="checkbox"/> Function/procedure <input type="checkbox"/> Project <input checked="" type="checkbox"/> Review Service <input type="checkbox"/> Organisational change														
3. Is it a new or existing activity?	<input checked="" type="checkbox"/> Existing														
4. Officer responsible for the screening	Shanaz Alam														
5. Who are the members of the EIA team?	Shanaz Alam / Simon Hendey														
6. What is the purpose of the activity?	Provision of financial support and replacement of household goods on a means tested basis as a consequence of an emergency or disaster situation. Awards are discretionary and the council has to consider each application carefully based on the circumstances of each individual.														
7. Who is the activity designed to benefit/target?	Residents of Bracknell Forest who do not have the financial means to meet their immediate needs due to an emergency or disaster														
Protected Characteristics	Please tick yes or no	Is there an impact? What kind of equality impact may there be? Is the impact positive or adverse or is there a potential for both? If the impact is neutral please give a reason.	What evidence do you have to support this? E.g. equality monitoring data, consultation results, customer satisfaction information etc Please add a narrative to justify your claims around impacts and describe the analysis and interpretation of evidence to support your conclusion as this will inform members decision making, include consultation results/satisfaction information/equality monitoring data												
8. Disability Equality	Y	The policy will provide financial support to households facing hardship and such it will have positive impact.	<p>The disability breakdown of claims received 2014-15.</p> <table border="1" data-bbox="1388 1187 1787 1382"> <tr> <td>Disability</td> <td></td> <td></td> </tr> <tr> <td>Yes</td> <td>162</td> <td>26.8%</td> </tr> <tr> <td>No</td> <td>442</td> <td>73.2%</td> </tr> <tr> <td>Total</td> <td>604</td> <td>100.0%</td> </tr> </table>	Disability			Yes	162	26.8%	No	442	73.2%	Total	604	100.0%
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<p><b>9. Racial equality</b></p>	<p>Y</p>	<p>The policy will provide financial support to households facing hardship and such it will have positive impact.</p>	<p><b>The ethnic origin of claims received 2014-15</b></p> <table border="1"> <thead> <tr> <th>Race</th> <th>No. of claims</th> <th>%</th> </tr> </thead> <tbody> <tr> <td>White</td> <td>566</td> <td>96.4%</td> </tr> <tr> <td>Mixed</td> <td>7</td> <td>1.2%</td> </tr> <tr> <td>Asian</td> <td>6</td> <td>1.0%</td> </tr> <tr> <td>Black</td> <td>7</td> <td>1.2%</td> </tr> <tr> <td>Other</td> <td>1</td> <td>0.2%</td> </tr> <tr> <td>Total</td> <td>587</td> <td>100.0%</td> </tr> </tbody> </table>	Race	No. of claims	%	White	566	96.4%	Mixed	7	1.2%	Asian	6	1.0%	Black	7	1.2%	Other	1	0.2%	Total	587	100.0%			
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<p><b>10. Gender equality</b></p>	<p>Y</p>	<p>The policy will provide financial support to households facing hardship and such it will have positive impact.</p>	<p>The gender breakdown of Claims awarded 2014/15</p> <table border="1"> <thead> <tr> <th>Gender</th> <th>No of claims</th> <th>%</th> </tr> </thead> <tbody> <tr> <td>Female</td> <td>292</td> <td>47</td> </tr> <tr> <td>Male</td> <td>330</td> <td>53</td> </tr> <tr> <td>Total</td> <td>622</td> <td>100</td> </tr> </tbody> </table> <p>Awards of crisis grants and home emergency grants will continue to be monitored by the equality groups to measure take up and applications.</p>	Gender	No of claims	%	Female	292	47	Male	330	53	Total	622	100												
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<p><b>11. Sexual orientation equality</b></p>	<p>Y</p>	<p>The policy will provide financial support to households facing hardship and such it will have positive impact</p>	<p><b>The sexual orientation of claims awarded 2014/15</b></p> <table border="1"> <thead> <tr> <th>Sexual orientation</th> <th>No of claims</th> <th>%</th> </tr> </thead> <tbody> <tr> <td>Heterosexual/St raight</td> <td>354</td> <td>56.91%</td> </tr> <tr> <td>Gay man</td> <td>4</td> <td>0.64%</td> </tr> <tr> <td>Lesbian</td> <td>0</td> <td>0%</td> </tr> <tr> <td>Bisexual</td> <td>2</td> <td>0.32%</td> </tr> <tr> <td>Prefer not to say</td> <td>82</td> <td>13.18%</td> </tr> <tr> <td>Not responded</td> <td>180</td> <td>28.94</td> </tr> <tr> <td>Total</td> <td>622</td> <td>100</td> </tr> </tbody> </table>	Sexual orientation	No of claims	%	Heterosexual/St raight	354	56.91%	Gay man	4	0.64%	Lesbian	0	0%	Bisexual	2	0.32%	Prefer not to say	82	13.18%	Not responded	180	28.94	Total	622	100
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<p><b>12. Gender re-assignment</b></p>	<p>Y</p>	<p>The policy will provide financial support to households facing hardship and such it will have positive impact.</p>	<p><b>There is no data recorded that monitors application and success by gender re-assignment.</b></p>																					
<p><b>13. Age equality</b></p>	<p>y</p>	<p>The policy will provide financial support to households facing hardship and such it will have positive impact</p>	<p>The age of claims awarded 2014/15 We have a higher percentage of 18-39 more likely to be in and out of work and therefore more likely to have benefit delays and so needing help with crisis grants and home emergency grants.</p> <table border="1" data-bbox="1388 529 1990 794"> <thead> <tr> <th>Age group</th> <th>No. of claims</th> <th>%</th> </tr> </thead> <tbody> <tr> <td>18-39</td> <td>329</td> <td>53.0%</td> </tr> <tr> <td>40-59</td> <td>276</td> <td>44.4%</td> </tr> <tr> <td>60-79</td> <td>16</td> <td>2.6%</td> </tr> <tr> <td>80+</td> <td>0</td> <td>0.0%</td> </tr> <tr> <td>Total</td> <td>621</td> <td>100.0%</td> </tr> </tbody> </table>	Age group	No. of claims	%	18-39	329	53.0%	40-59	276	44.4%	60-79	16	2.6%	80+	0	0.0%	Total	621	100.0%			
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<p><b>14. Religion and belief equality</b></p>	<p>Y</p>	<p>The policy will provide financial support to households facing hardship and such it will have positive impact.</p>	<p><b>The religious beliefs of claims awarded 2014-15</b></p> <table border="1" data-bbox="1388 883 1875 1159"> <thead> <tr> <th>Race</th> <th>No. of claims</th> <th>%</th> </tr> </thead> <tbody> <tr> <td>White</td> <td>566</td> <td>96.4%</td> </tr> <tr> <td>Mixed</td> <td>7</td> <td>1.2%</td> </tr> <tr> <td>Asian</td> <td>6</td> <td>1.0%</td> </tr> <tr> <td>Black</td> <td>7</td> <td>1.2%</td> </tr> <tr> <td>Other</td> <td>1</td> <td>0.2%</td> </tr> <tr> <td>Total</td> <td>587</td> <td>100.0%</td> </tr> </tbody> </table> <p>The data above show that for social fund applications the proportion of claims from a minority group is low. This is the first year this data has been analysed at this stage no firm conclusions can be made but will be monitored in future reports.</p>	Race	No. of claims	%	White	566	96.4%	Mixed	7	1.2%	Asian	6	1.0%	Black	7	1.2%	Other	1	0.2%	Total	587	100.0%
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<b>15. Pregnancy and maternity equality</b>	Y		The policy will provide financial support to households facing hardship and such it will have positive impact	There is no data on the crisis loan and home emergency grants that monitors application and success by pregnancy and maternity
<b>16. Marriage and civil partnership equality</b>	Y		The policy will provide financial support to households facing hardship and such it will have positive impact.	There is no data on the crisis loan and home emergency grants that monitors application and success by marriage and civil partnership.
<b>17. Please give details of any other potential impacts on any other group (e.g. those on lower incomes/carer's/ex-offenders) and on promoting good community relations.</b>	The purpose of the local scheme is to provide emergency financial support or goods to set up home to vulnerable and or low income households. Therefore, the aim of the scheme is to provide a positive impact for those groups.			
<b>18. If an adverse/negative impact has been identified can it be justified on grounds of promoting equality of opportunity for one group or for any other reason?</b>				
<b>19. If there is any difference in the impact of the activity when considered for each of the equality groups listed in 8 – 14 above; how significant is the difference in terms of its nature and the number of people likely to be affected?</b>				
<b>20. Could the impact constitute unlawful discrimination in relation to any of the Equality Duties?</b>		N		
<b>21. What further information or data is required to better understand the impact? Where and how can that information be obtained?</b>	In 2014-15 622 Crisis Grant and Home Emergency Grant applications were made of which 587 equal opportunities data was recorded representing 94.4% of the total number of applications. This is the first year this data has been analysed at this stage no firm conclusions can be made but will be monitored in future reports. The number of applications and awards by policies will be monitored by each equality group. This will be compared against the make-up of households who are in receipt of housing benefit. This will provide an indication of the take up and awareness of the policies by each equality group			
<b>22. On the basis of sections 7 – 17 above is a full impact assessment required?</b>	N		Ongoing monitoring of the policy is required to ensure that take up across all the equality groups is as expected.	
<b>23. If a full impact assessment is not required; what actions will you take to reduce or remove any potential differential/adverse impact, to further promote equality of opportunity through this activity or to obtain further information or data? Please complete the action plan in full, adding more rows as needed.</b>				
<b>Action</b>	<b>Timescale</b>	<b>Person Responsible</b>	<b>Milestone/Success Criteria</b>	
Reporting via annual equality reporting	09/2016	Shanaz Alam	Annual report	

<b>24. Which service, business or work plan will these actions be included in?</b>	Benefit Service Plan		
<b>25. Please list the current actions undertaken to advance equality or examples of good practice identified as part of the screening?</b>			
<b>26. Chief Officers signature.</b>	Signature: Date:		